

CAPTIV8 +

Fast Start User Guide

CAPTIV8+ Installation

1. Find your username and password (sent in the welcome email).
2. You will also have been sent a link to download the CAPTIV8+ software in a second email.
3. Click the download link and save the software to your desktop.
4. If you are installing the software on MAC or iPad please download from the App Store.

System Requirements (PC)

SYSTEM REQUIREMENTS

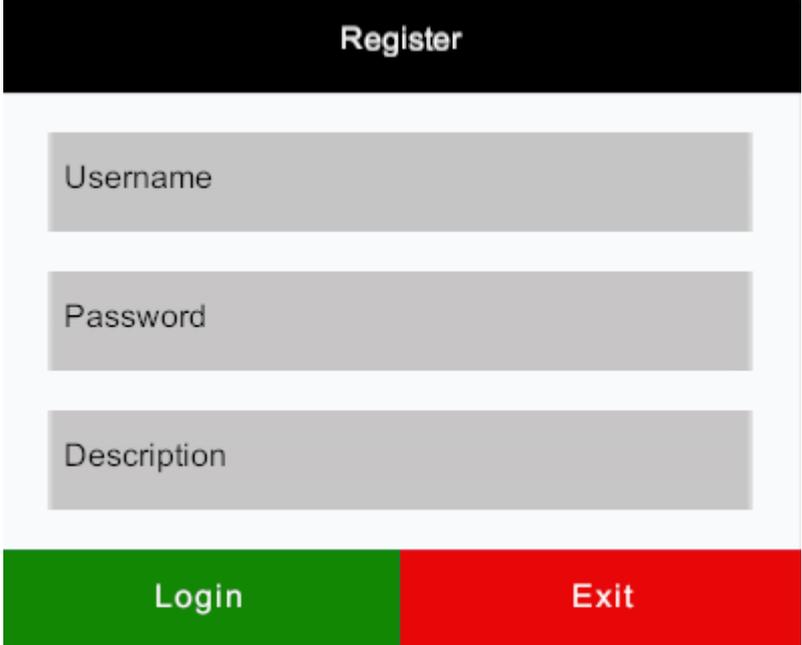
- A computer running:
Windows 7, Windows 8 or Windows 10
- 4GB RAM
- Processor: at I5
- A dedicated graphics card capable of at least 1280x720 resolution compatible with the display screen.
- CAPTIV8+ takes around 1GB of space on your PC
- Active and fully functioning internet connection.

Software Installation (PC)

1. Double click on CAPTIV8+.exe
2. If Windows shows a warning, accept the risk
3. Follow the installation instructions

Activating CAPTIV8+

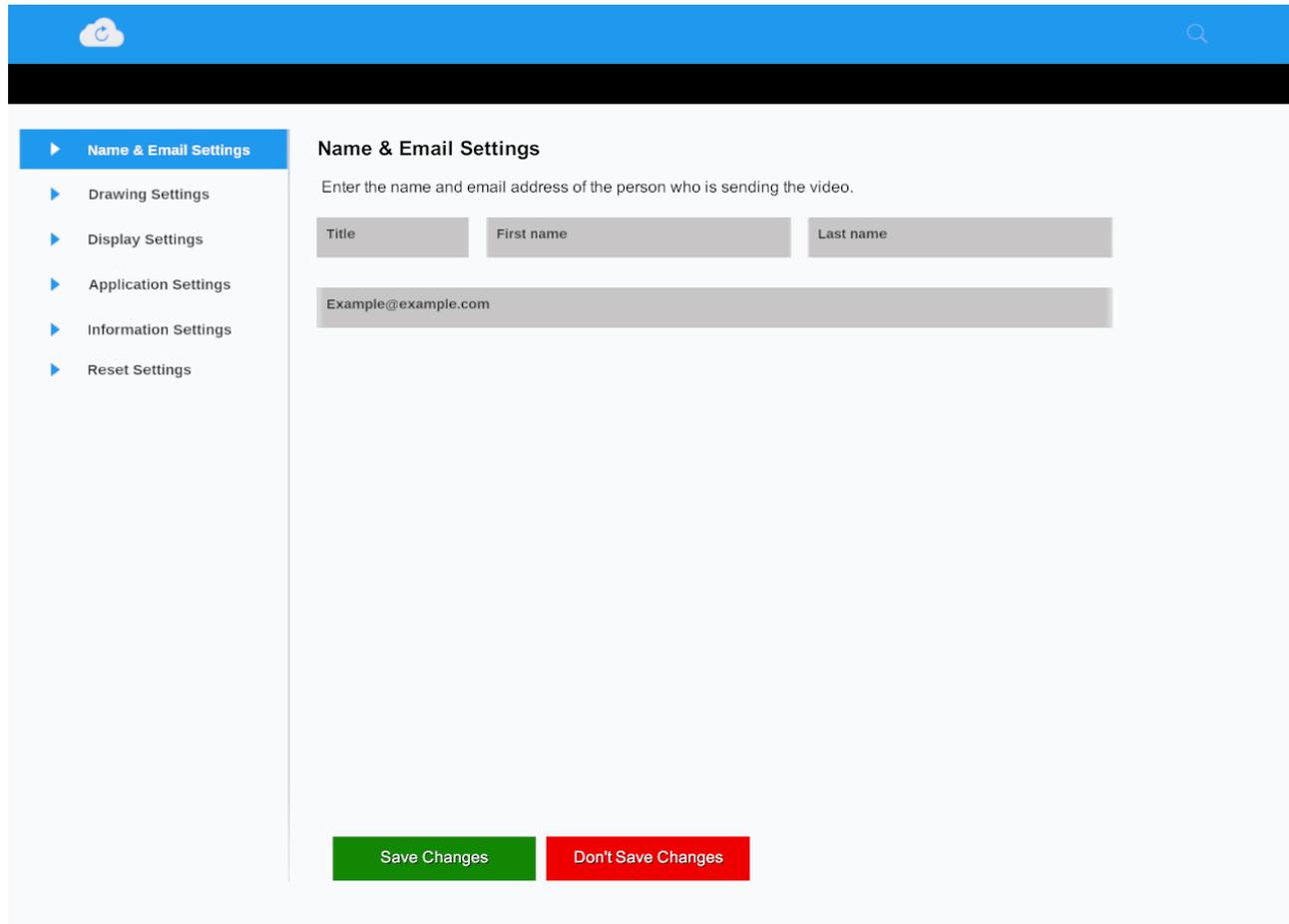
1. Make sure you have the CAPTIV8+ Welcome email which contains your username and password
2. Enter your username, password and provide a name of the device you are installing so it may be identified



The image shows a screenshot of a web interface for registering a device. At the top, there is a black header with the word "Register" in white. Below the header, there are three input fields: "Username", "Password", and "Description". At the bottom, there are two buttons: a green "Login" button and a red "Exit" button.

Register	
Username	
Password	
Description	
Login	Exit

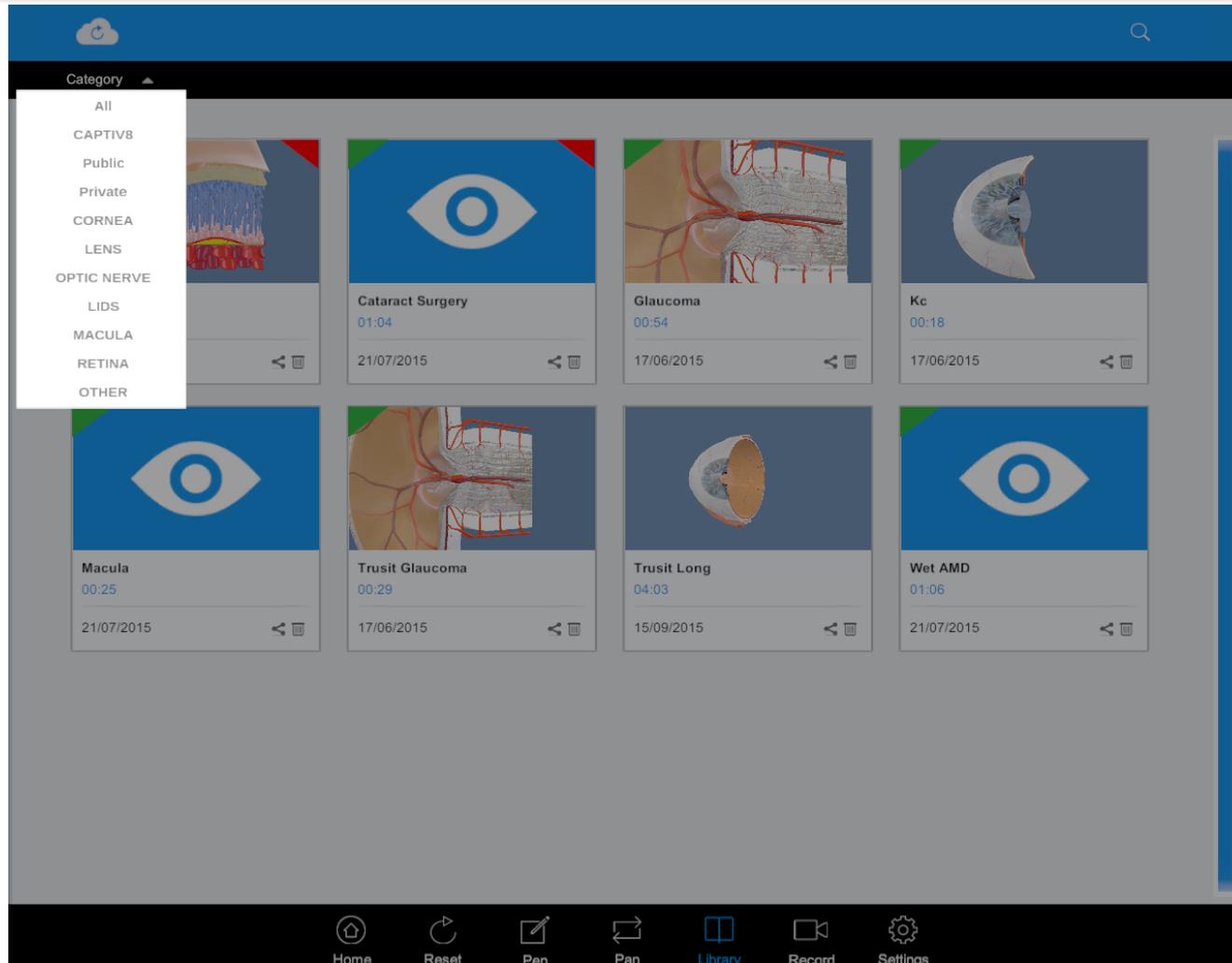
Click on Settings



The screenshot shows a web application interface with a blue header bar containing a cloud icon and a search icon. A left sidebar lists settings categories: Name & Email Settings (highlighted), Drawing Settings, Display Settings, Application Settings, Information Settings, and Reset Settings. The main content area is titled 'Name & Email Settings' and includes the instruction 'Enter the name and email address of the person who is sending the video.' Below this are three input fields for 'Title', 'First name', and 'Last name', and a single input field for an email address containing 'Example@example.com'. At the bottom, there are two buttons: a green 'Save Changes' button and a red 'Don't Save Changes' button.

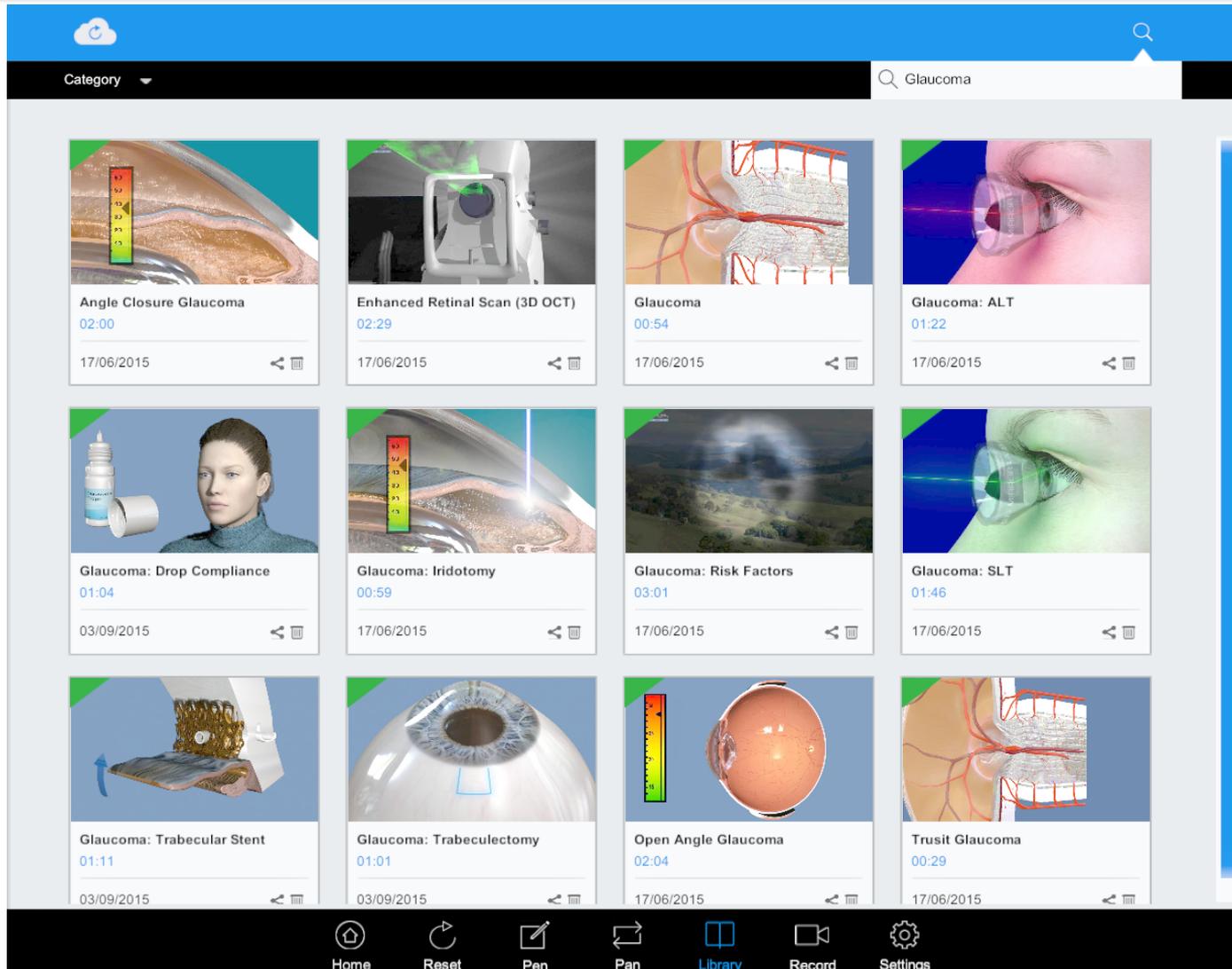
- Configure settings, you must add your name and email before sharing

Download Updates



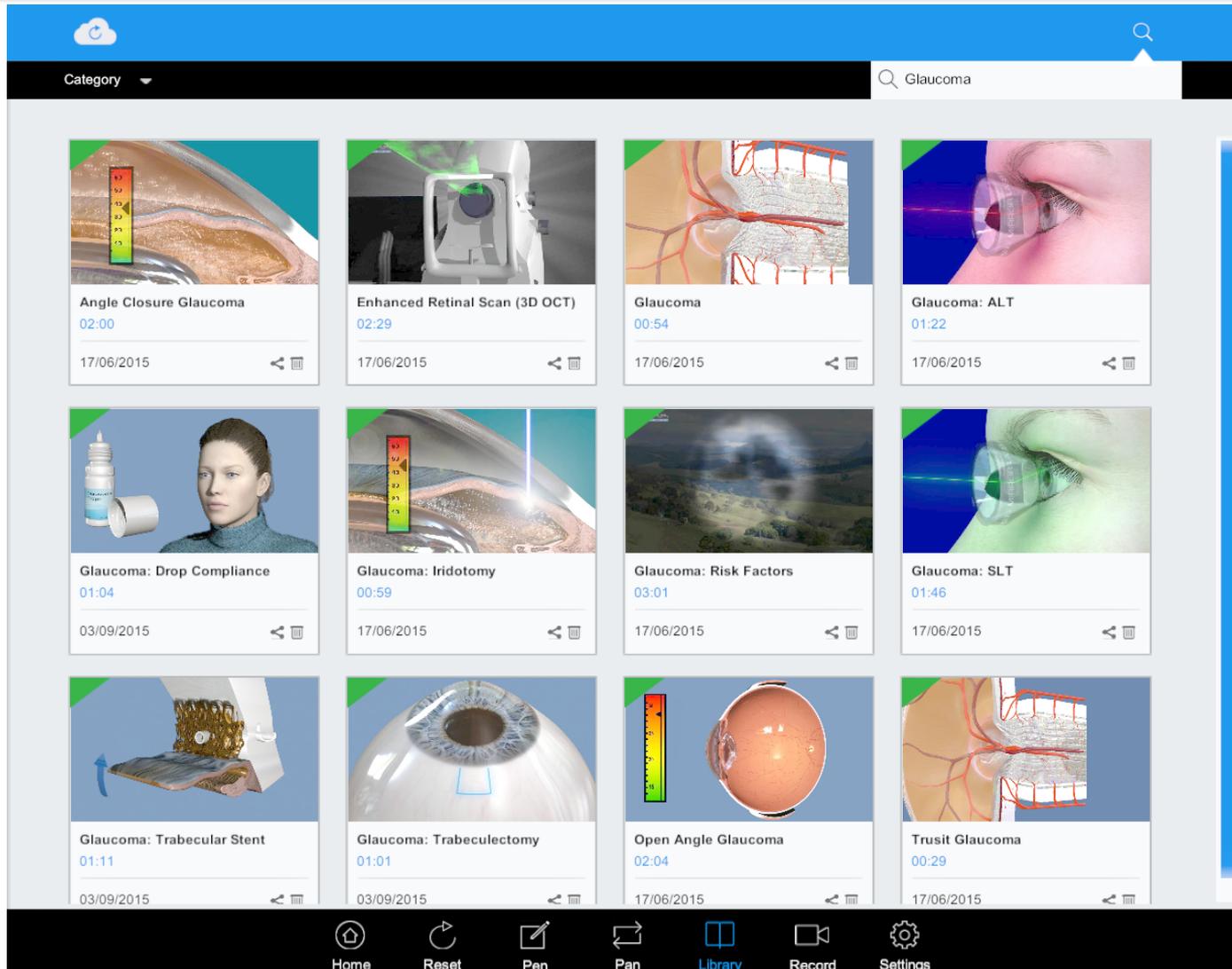
Click on the cloud icon, select the CAPTIV8 animations. CAPTIV8 animations are pre-scripted videos ideal for sharing. You will only download links to the videos for online viewing

Download Updates



When downloads are complete you will see all CAPTIV8 animations

Sharing Animation



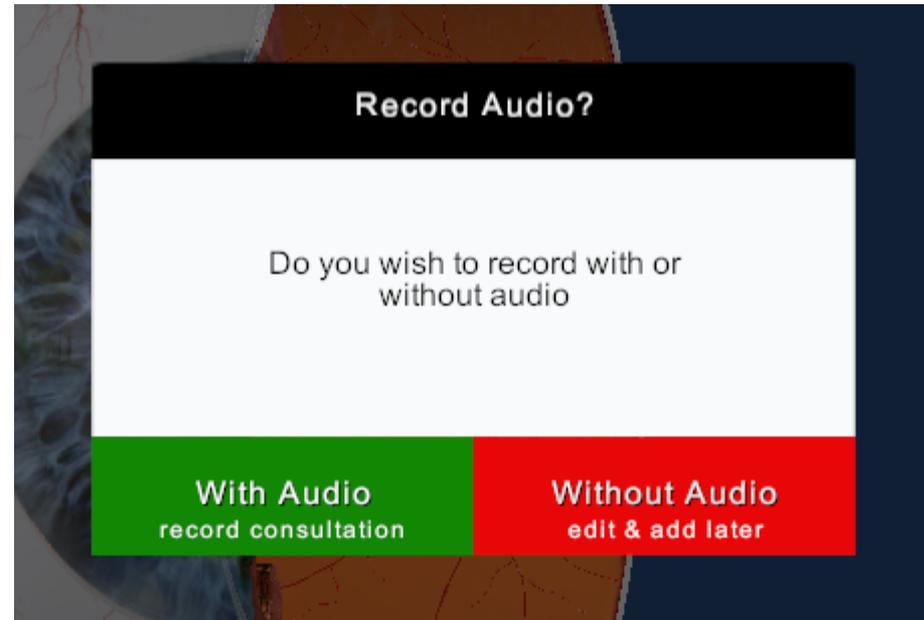
When downloads are complete you will see all CAPTIV8 animations

Recording Animations

When you record a CAPTIV8+ animation you will be asked if you want to record with or without audio.

Animations recorded with audio are for private sharing i.e they are emailed to the patient. These animations cannot be edited and are a representation of the exact advice provided in consultation.

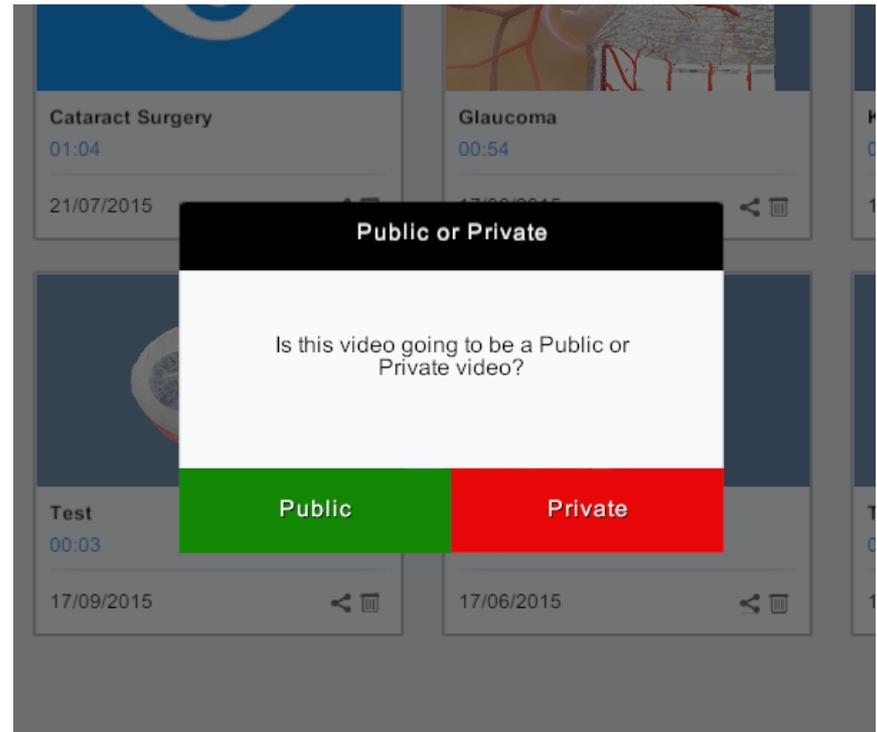
Once shared, private animations will be available for online viewing for 30 days.



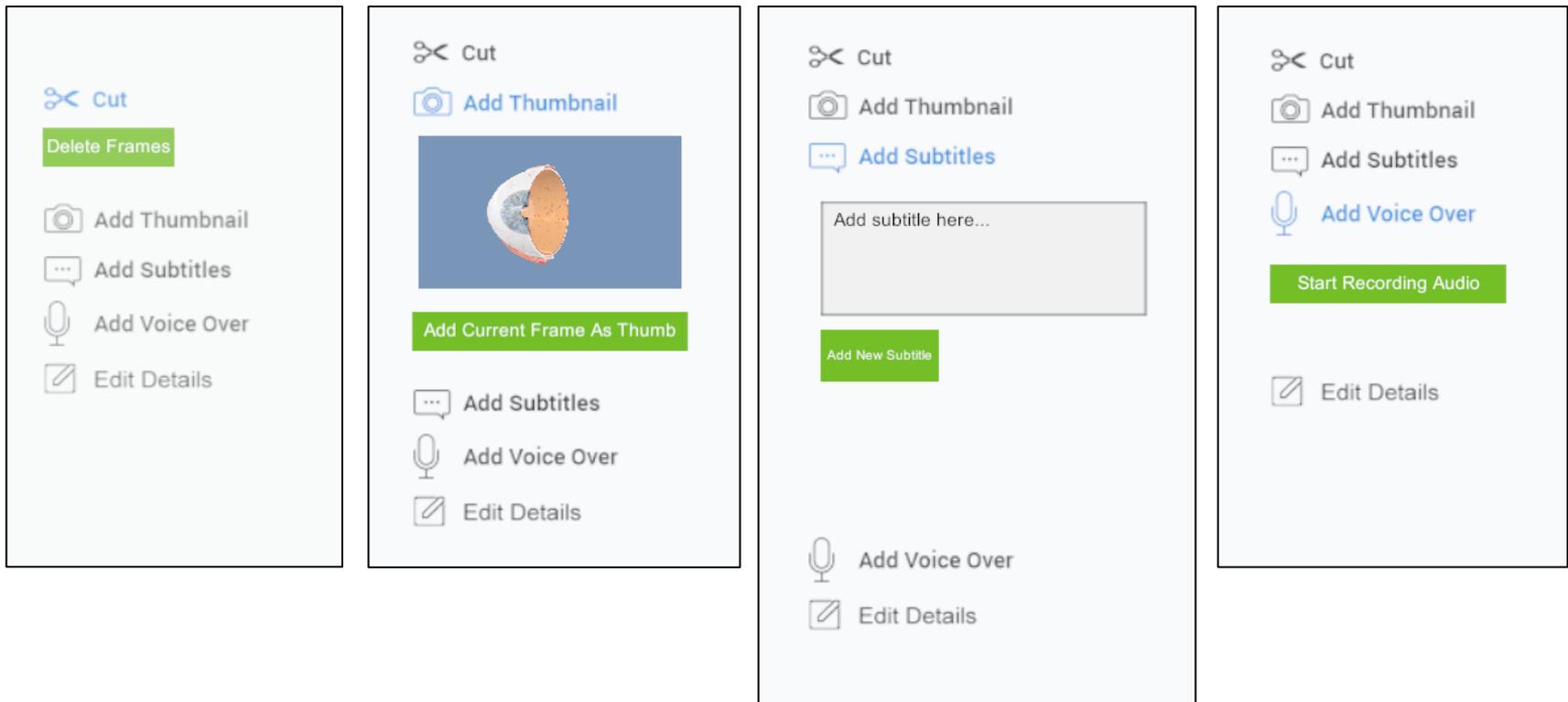
Public & Private Animations

Private animations are shared (emailed) to patients only

Public animations can either be emailed to patients as a private share or for embedding onto your website or for playback in your waiting area or even through CAPTIV8 Social.



Editing Public Animations

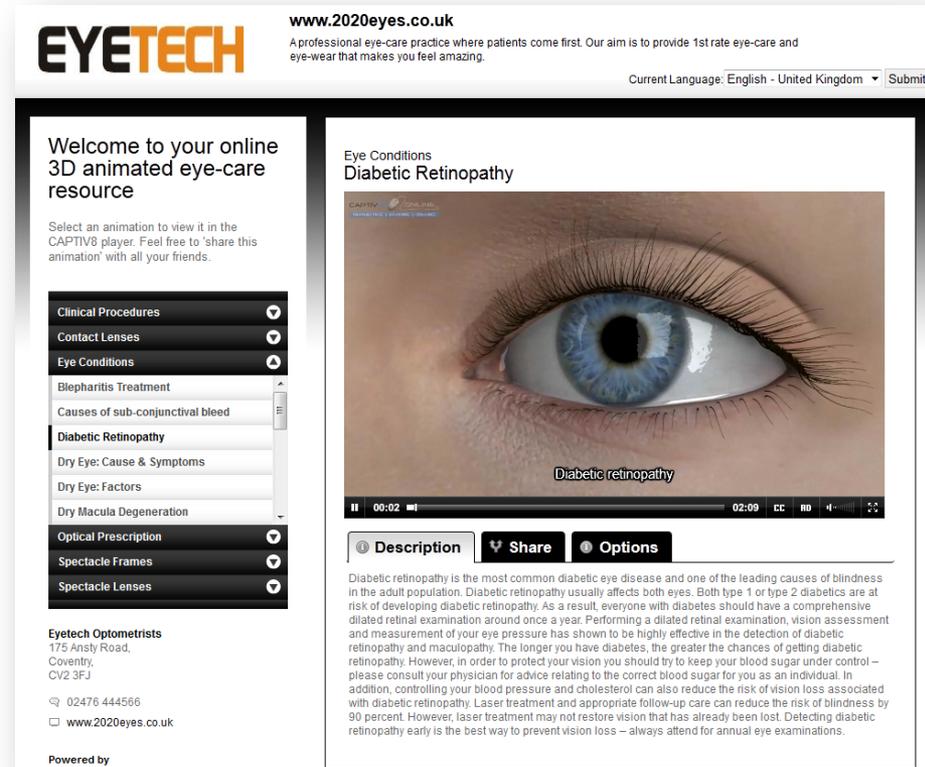


Public animations can also be edited in order to add subtitles or voiceover.

Set Up the Online Animation Resource

(The Patient View)

- This will set-up what your patients will see when you share animations with them
- You can customize this with your practice details, logo and color.



The screenshot displays the EYETECH website interface. At the top, the logo "EYETECH" is in orange and black, followed by the URL "www.2020eyes.co.uk" and a tagline: "A professional eye-care practice where patients come first. Our aim is to provide 1st rate eye-care and eye-wear that makes you feel amazing." The current language is set to "English - United Kingdom".

The main content area is titled "Welcome to your online 3D animated eye-care resource". It includes instructions: "Select an animation to view it in the CAPTIV8 player. Feel free to 'share this animation' with all your friends." Below this is a navigation menu with categories: Clinical Procedures, Contact Lenses, Eye Conditions, Blepharitis Treatment, Causes of sub-conjunctival bleed, Diabetic Retinopathy (selected), Dry Eye: Cause & Symptoms, Dry Eye: Factors, Dry Macula Degeneration, Optical Prescription, Spectacle Frames, and Spectacle Lenses.

The selected "Diabetic Retinopathy" animation is shown in a video player. The video title is "Diabetic Retinopathy" and the player shows a close-up of a human eye with a blue iris. Below the video player are buttons for "Description", "Share", and "Options".

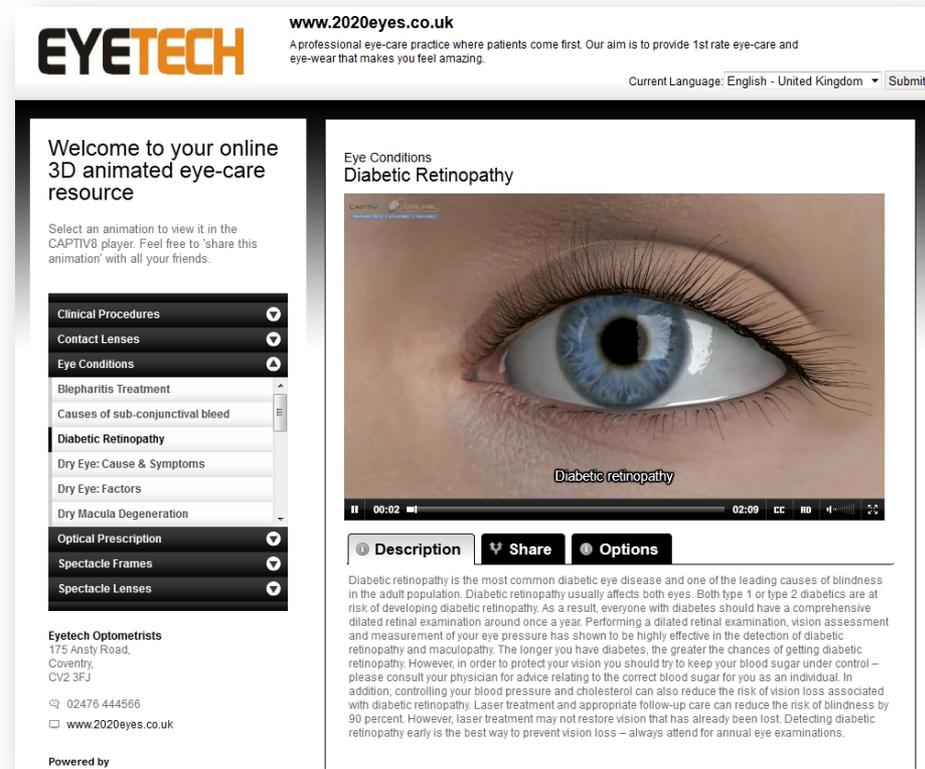
The "Description" section contains the following text: "Diabetic retinopathy is the most common diabetic eye disease and one of the leading causes of blindness in the adult population. Diabetic retinopathy usually affects both eyes. Both type 1 or type 2 diabetics are at risk of developing diabetic retinopathy. As a result, everyone with diabetes should have a comprehensive dilated retinal examination around once a year. Performing a dilated retinal examination, vision assessment and measurement of your eye pressure has shown to be highly effective in the detection of diabetic retinopathy and maculopathy. The longer you have diabetes, the greater the chances of getting diabetic retinopathy. However, in order to protect your vision you should try to keep your blood sugar under control – please consult your physician for advice relating to the correct blood sugar for you as an individual. In addition, controlling your blood pressure and cholesterol can also reduce the risk of vision loss associated with diabetic retinopathy. Laser treatment and appropriate follow-up care can reduce the risk of blindness by 90 percent. However, laser treatment may not restore vision that has already been lost. Detecting diabetic retinopathy early is the best way to prevent vision loss – always attend for annual eye examinations."

At the bottom left, the website provides contact information for "Eyetechn Optometrists": 175 Anstey Road, Coventry, CV2 3FJ, phone number 02476 444566, and website URL www.2020eyes.co.uk. It also states "Powered by" with a small logo.

Set Up the Online Animation Resource

(The Patient View)

1. Clicking on the URL in your welcome email and sign in to your CAPTIV8+ account
2. The first page that is shown is the Company Dashboard
3. Click on Settings
4. Click on 'Appearance'
 - a. To add a logo, click on the 'Browse' button and upload. It should be 225x64 pixels and in jpeg format.
5. Choose a "skin" for your online resource by selecting a color from the drop down menu
6. If you have multiple languages you can select the default language that will be displayed



The screenshot displays the EYETECH website interface. At the top, the logo "EYETECH" is visible in orange and black, followed by the website URL "www.2020eyes.co.uk" and a tagline: "A professional eye-care practice where patients come first. Our aim is to provide 1st rate eye-care and eye-wear that makes you feel amazing." The current language is set to "English - United Kingdom".

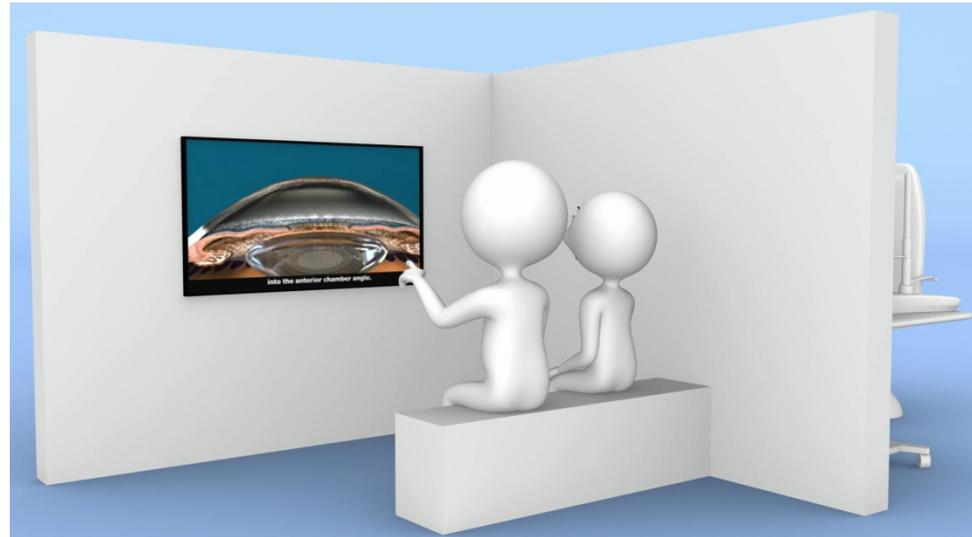
The main content area is titled "Welcome to your online 3D animated eye-care resource". Below this, there is a prompt: "Select an animation to view it in the CAPTIV8 player. Feel free to 'share this animation' with all your friends." A navigation menu on the left lists various categories: Clinical Procedures, Contact Lenses, Eye Conditions, Blepharitis Treatment, Causes of sub-conjunctival bleed, Diabetic Retinopathy (selected), Dry Eye: Cause & Symptoms, Dry Eye: Factors, Dry Macula Degeneration, Optical Prescription, Spectacle Frames, and Spectacle Lenses.

The selected "Diabetic Retinopathy" animation is displayed in a video player. The video shows a close-up of a human eye with a blue iris. Below the video, there is a "Description" tab, a "Share" button, and an "Options" button. The description text reads: "Diabetic retinopathy is the most common diabetic eye disease and one of the leading causes of blindness in the adult population. Diabetic retinopathy usually affects both eyes. Both type 1 or type 2 diabetics are at risk of developing diabetic retinopathy. As a result, everyone with diabetes should have a comprehensive dilated retinal examination around once a year. Performing a dilated retinal examination, vision assessment and measurement of your eye pressure has shown to be highly effective in the detection of diabetic retinopathy and maculopathy. The longer you have diabetes, the greater the chances of getting diabetic retinopathy. However, in order to protect your vision you should try to keep your blood sugar under control – please consult your physician for advice relating to the correct blood sugar for you as an individual. In addition, controlling your blood pressure and cholesterol can also reduce the risk of vision loss associated with diabetic retinopathy. Laser treatment and appropriate follow-up care can reduce the risk of blindness by 90 percent. However, laser treatment may not restore vision that has already been lost. Detecting diabetic retinopathy early is the best way to prevent vision loss – always attend for annual eye examinations."

At the bottom left, contact information for "Eyetechn Optometrists" is provided: 175 Anstey Road, Coventry, CV2 3FJ, phone number 02476 444566, and website URL www.2020eyes.co.uk. The page is powered by CAPTIV8.

Set-Up the Waiting Area

- You can set-up one of your devices specifically for the waiting area
- Install CAPTIV8 to a dedicated PC that is connected to a waiting room monitor
- You can remotely control the content displayed in the waiting area by creating playlists, adding your own promotional images and videos using the Control Panel (or Media Centre)



Installing CAPTIV8 Software on a PC

(Waiting Area)

REQUIREMENTS

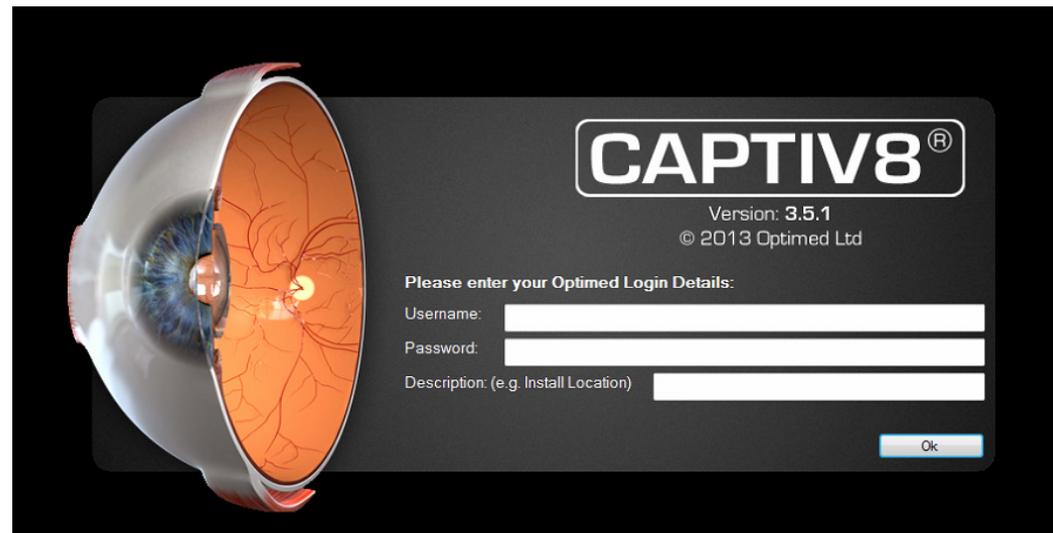
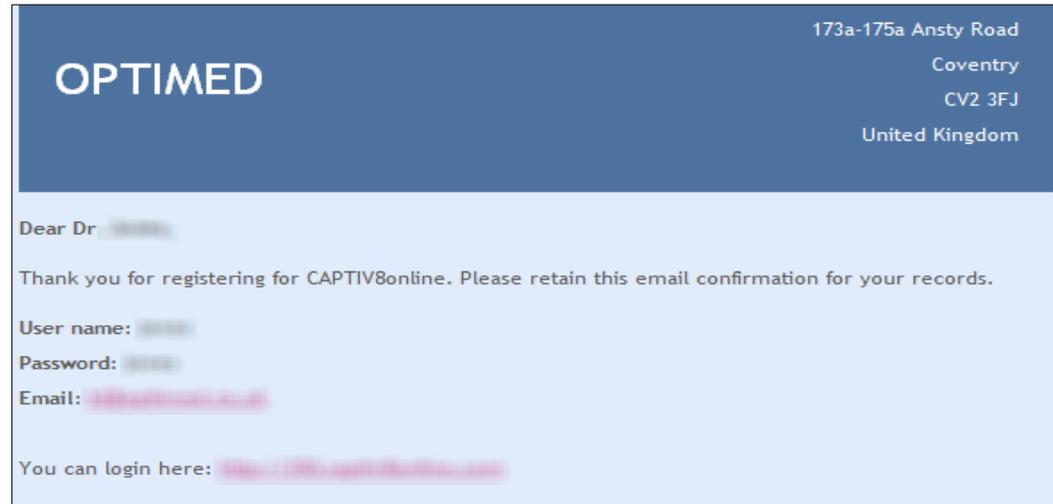
- A computer running:
Windows XP, Windows Vista or Windows 7
- Windows Media Player 9
- 2GB RAM
- Processor: at least Duo Core 2
- A dedicated graphics card capable of at least 1280x720 resolution compatible with the display screen.
- CAPTIV8 takes around 10GB of space on your PC
- USB drive port
- Active and fully functioning internet connection.

Software Installation

1. Download CAPTIV8 from the link in the email
2. Double click on the “setup.exe” file
(note: to install you must be logged in as an administrator for that PC)
3. Follow the on-screen instructions to complete the installation

Activating CAPTIV8

1. Make sure you have the CAPTIV8 Welcome email
2. Ensure you have an internet connection and double click on the CAPTIV8 desktop icon
3. Enter your username and password
4. Once activated, CAPTIV8 will download the latest updates in the background, the notification system will tell you what is downloading (at the bottom right).



Waiting Area Control Panel

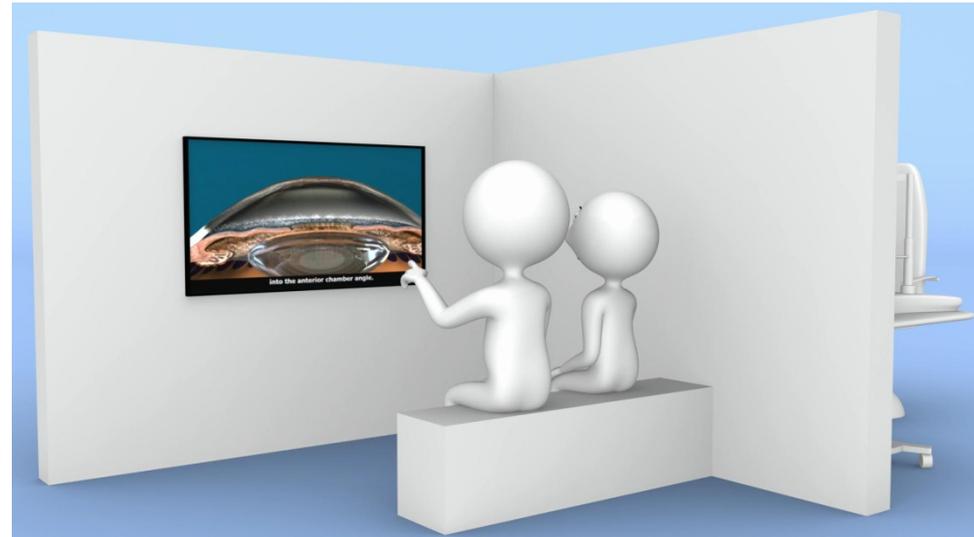
Creating a Playlist

- Click on the practice name on the dashboard of your online management page
- Click on the Control Panel (or Media Centre) link in the menu
- Click on the 'New Playlist' icon
- Animations are grouped into categories
- Preview them by clicking on the title text
- Drag and drop animations into the 'film strip'
- Click the save icon at the top to save the playlist

Waiting Area Control Panel

Publishing a Playlist

- Click on the Setting link in the Customize Zone
- The table shows all your playlists within that practice
- To publish a playlist, click the publish icon, select the device you want to publish it to and click on the publish button. All devices will update within 30-40 minutes (internet connection required)



Thank you

Support email: support@optimed.co.uk